



## **STANDING ORDERS**

TO THE  
**WORLD MEMON ORGANISATION**  
CHARITABLE FOUNDATION  
(‘THE WMOCF’)

(A CHARITABLE COMPANY)

*In The Name of Allah, the Most Gracious, the Most Merciful*

**THE COMPANIES ACTS 1985 and 1989  
COMPANY LIMITED BY GUARANTEE AND  
NOT HAVING A SHARE CAPITAL**

**THE WORLD MEMON ORGANISATION  
CHARITABLE FOUNDATION  
(‘THE WMOCF’)  
(A CHARITABLE COMPANY)**

**STANDING ORDERS**

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**ADOPTION :**

In accordance with Article 4.16 of the Articles of Association of the World Memon Organisation Charitable Foundation (“the WMOCF”), hereinafter called “the Foundation”, adopted on the 6th of October 2002, these Standing Orders are hereby adopted by the Directors of the Foundation (“the Trustees”) on the 6th of October 2002.

SIGNED by the Founding Trustees of the World Memon Organisation Charitable Foundation on the 6th day of October 2002 in the presence of the below named witnesses:

Mr Nowsad Abdul Gani  
of : 9 Dickenswood Close, .....  
Upper Norwood, London SE 19 3LA

Mr Bashir Sattar  
of : 117 Totteridge Lane, .....  
Totteridge, London N20 8DZ

Mr Haroon Karim  
of : 30 Birchwood Road, .....  
Tooting Bec, London SW17 7BQ

Witnessed by :

Mr Abba Ali Yousuf  
of : 144 East Acton Lane, .....  
East Acton, London W3 7EN

Mr Iqbal A.K.M. Sacranie OBE  
of : 2a Crown Road, .....  
New Malden, Surrey KT3 3UW

Dated this : 6th day of October 2002

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*In The Name of Allah, the Most Gracious, the Most Merciful*

**THE WORLD MEMON ORGANISATION  
CHARITABLE FOUNDATION  
(‘THE WMOCF’)  
(A CHARITABLE COMPANY)**

**STANDING ORDERS**

**SO 1. MEMBERSHIP :**

- SO 1.1 The following persons shall be eligible to be appointed in accordance with *Article 2 of the Articles of Association of the Foundation* (“the Articles”) as Members of the World Memon Organisation Charitable Foundation (“the WMOCF”), hereinafter called “the Foundation” :
- (i) Any Memon who pays a Trustee’s Life Subscription to the WMOCF *provided that* his or her Trustee’s Life Subscription has been paid in full, within 3 years;
  - (ii) Any Memon who in accordance with *Article 9 of the Articles* is appointed as a member of the Management Committee of the Foundation.
  - (iii) Any Memon who in accordance with *Article 10 of the Articles* is appointed as an Honorary Trustee of the Foundation.
  - (iv) Any Memon who in accordance with *Article 10 of the Articles* is appointed as an Honorary Patron of the Foundation.

**SO 2. TRUSTEES :**

- SO 2.1 The following persons shall be eligible to be appointed in accordance with *Article 4 of the Articles* as Trustees of the Foundation :
- (i) Any Memon who pays a Trustee’s Life Subscription to the WMOCF *provided that* his or her Trustee’s Life Subscription has been paid in full, within 3 years;
  - (ii) Any Memon whom the Trustees for the time being decide by at least a **two thirds** majority to appoint as a Trustee.
- SO 2.2 Trustees of the Foundation :
- (i) shall be at least 18 years of age;
  - (ii) shall not be an undischarged bankrupt, or a person convicted of a serious criminal offence, or of unsound mind.
- SO 2.3 Trustees shall be entitled to pay their subscription in 3 equal annual instalments, the first of which shall be payable on application to be a Trustee.
- SO 2.4 Upon submission of his or her application to become a Trustee, the applicant shall be appointed as a Trustee. If, however, his or her Trustee’s Life Subscription has not been paid in full within 3 years of the date on which the application was made, his or her membership of the Board of Trustees of the WMOCF shall cease until such time as his or her subscription shall have been paid in full.
- SO 2.5 A Trustee’s Life Subscription shall be payable on the following basis :
- (i) Trustee US\$100,000 for life
- SO 2.6 A Trustee’s Life Subscription for a Lady Trustee will be payable at half the normal rate.
- SO 2.7 The amounts payable for a Trustee’s Life Subscription may be varied from time to time as the Trustees may decide.
- SO 2.8 Subject to *Articles 4.8 and 4.9 of the WMOCF Articles of Association*, any Trustee who has paid a Trustee’s Life Subscription shall be entitled to nominate a representative from his or her family during his or her life time, who shall automatically become a Trustee in his or her place after his or her death, for one generation only.

SO 2.9 If a Trustee dies before his or her subscription has been paid in full, there shall be no refund of any amount paid, but the balance of the subscription due shall be waived and the membership as a Trustee shall come to an end *unless* his or her heir wishes to continue the membership as a Trustee in his or her own name by paying the the balance of the subscription due.

SO 2.10 Subject to *SO 2.1 to SO 2.4 above* inclusive and to *Article 4.9 of the Articles*, once a person has been appointed as a Trustee he or she shall remain a Trustee for life.

### SO 3. HONORARY TRUSTEES :

SO 3.1 The following persons shall be eligible to be appointed in accordance with *Article 10 of the Articles* as Honorary Trustees of the Foundation :

(i) Any Memon.

SO 3.2 The Trustees shall by at least a **two thirds** majority vote of all the existing Trustees at the annual general meeting appoint an Honorary Trustee for each region as defined by *Clause 22.2.1 of the Constitution* of the WMO.

SO 3.3 The Honorary Trustee for each region shall remain in office until the next annual general meeting, when he or she shall be eligible for re-appointment for another year.

SO 3.4 There shall be no limit to the number of times an Honorary Trustee may be re-appointed.

### SO 4. OATH OF TRUSTEES :

SO 4.1 At the first meeting of the Trustees, the Chairman will ask all Trustees to take the following oath:

“May Allah bear witness that in the discharge of my duties as a Trustee of the World Memon Organisation Charitable Foundation, I shall at all times seek to serve the Memon community in particular and Muslims in general and to work for the common good in accordance with the Holy Qur’an and the Sunnah of the Prophet Muhammad, may Allah bless him and grant him peace.”

SO 4.2 Any Trustee absent from this meeting, and any person subsequently appointed or elected as a Trustee or Honorary Trustee, will be required to take this oath at the next meeting of Trustees at which he or she is present.

### SO 5. MANAGEMENT COMMITTEE :

SO 5.1 The following persons shall be eligible to be appointed in accordance with *Article 9 of the Articles* as members of the Management Committee of the Foundation :

(i) Trustees;

(ii) Honorary Trustees;

(ii) Any Memon whom the Trustees for the time being decide by at least a **two thirds** majority to appoint as a member of the Management Committee.

### SO 6. HONORARY PATRONS :

SO 6.1 The following persons shall be eligible to be appointed in accordance with *Article 10 of the Articles* as Honorary Patrons of the Foundation :

(i) Any Patron or Honorary Patron of the WMO.

(ii) Any Memon or non-Memon.

SO 6.2 Once appointed, an Honorary Patron shall remain an Honorary Patron for life unless he or she:

(i) becomes an undischarged bankrupt, or

(ii) is convicted of a serious criminal offence, or

(iii) becomes incapable by reason of mental disorder, illness or injury of managing and administering his or her own affairs; or

(iv) resigns his or her office by notice to the Foundation.